

# REDWICK COMMUNITY COUNCIL

[www.redwickcc.org](http://www.redwickcc.org)

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Dear Councillor,

You are hereby **summoned** to attend an Ordinary meeting of Redwick Community Council to be held on **Monday 31st March 2025 at 7pm** in **Redwick Community Hall**, for the purpose of transacting the following business:

***Councillors are reminded that they attend this meeting under the provisions of the Community Council's Code of Conduct.***

***Members of the public are invited to attend. To attend the meeting online please contact the clerk for joining details.***



Beverly Cawley  
Clerk to the Council

25<sup>th</sup> March 2025

## AGENDA

### Open Forum

**Public Open Forum** (*members of the public should be mindful of the Council's standing orders numbers 3.d - k*)

#### 1 Chair's Announcements

1.1 To receive apologies for absence from Councillors

#### 2 Declarations of interest in items on the agenda – Forms to be completed

2.1 To receive any declarations of interest in items on the agenda

#### 3 Minutes

3.1 To adopt the minutes of the Ordinary Meeting held on 10<sup>th</sup> March 2025

#### 4 'The Redwick Community Council (Dissolution) Order 2025'

4.1 To receive a signed/sealed copy of the 'Redwick Community Council (Dissolution) Order 2025' from the Newport City Council Head of Law and Standards and Proper Officer.

#### 5 Audit and Finance

5.1 To note the external audit paper/templates had not yet been received from Wales Audit, but the documents had been completed for the internal auditor using the previous year's template, and that the internal audit had not been completed due to the delay in receiving the bank statement.

5.2 To adopt the Annual Return and Governance statements, subject to completion of the internal audit, and agree how this can be signed off after the dissolution of the Council, on the correct template.

5.3 To note the Bank Reconciliation as at date of last statement.

5.4 To confirm and arrange transfer of the monies remaining in the Council bank account (less commission payment due and the outstanding cheque of £150 and following receipt of the vat refund) to the 'Redwick Community Group'.

#### 6 Dissolution of Redwick Community Council

6.1 To agree a format in respect of final close down of Council's affairs.

#### 7 Suspension of Meeting

7.1 To agree to suspend the meeting whilst the minutes of the meeting are typed up

#### 8 Minutes of the Ordinary Meeting of 31<sup>st</sup> March 2025

8.1 To receive, adopt and sign the minutes of the Ordinary Meeting of 31<sup>st</sup> March 2025, the final meeting of the Redwick Community Council.